

**Ogdensburg Public Library Board of Trustees Meeting
November 19, 2019
Minutes**

Board: Marc Boyer, Shelley Bond, Michelle McLagan, Mary Margaret Small, Jane Pinkerton, Kathy Lawrence, Barbara McDonough, Ann Lesperance, Jim Fish (videoconference)

Board Absent: None

Staff Present: Penny Kerfien, Stephanie Young

Staff Absent: Dorian Lenney-Wallace

Guests: Cheryl Ladouceur (Friends of the Library), Cindy Lyons-Hart (Friends of the Library)

The meeting was called to order at 6:02 pm.

Public Comments: None

Approval of Agenda: Motion by Mary Margaret, seconded by Kathy, to **approve the agenda.**
Unanimous

Guest Presentations: None

Approval of Minutes: Motion by Mary Margaret, seconded by Ann to **approve the minutes from the previous meeting.** *Unanimous*

Statistical and Financial Reports: Question regarding transfers from money market to checking were addressed. Motion by Jim, seconded by Mary Margaret for **approval of bills paid in October.** *Unanimous*

Director's Report: Bob fixed a boiler; we have three of four now working. Penny is still waiting on Link Electric to replace the fixture with the crumbled wires. There is some new wiring but much of the wiring is very old. Penny will consider a construction grant but will speak with Senator Ritchie and Assemblyman Walczyk first. The coffee bar suggested by city council as a way to replace the \$60,000 budget cut was discussed along with a donation jar. The \$60,000 cut is equal to three part time employees and one full-time employee. Possibility that we could cut hours for a year and the state may grant a variance for the year while we work on alternate solutions. Jim's term is up at the end of December and we will need a new board member. Jim is willing to stay on as Treasurer and will need to be appointed in January. Friends is working on a membership drive. Book sale did well. The final paperwork on the doors has been submitted.

Adult Services Report: No additions. Question regarding what is done with items being weeded. Stephanie clarified that most items go to the Friends for the book sale; exceptions would be books that are out of date (ie, medical books) and books of high value which may be priced separately at the Friends book sale or possibly sold online.

Children's Services Report: None.

Chairperson's Report: None.

Committee Reports:

- A. Building and Grounds: None
- B. Policy/Personnel: Marc and Michelle's terms as trustee are up in December and they will need to take the oath of office after being re-appointed by city council. A slate of officers needs to be nominated for December. Marc and Shelley's terms as chair and vice-chair are expiring. The vote will be in January at the annual meeting; appointments of secretary and treasurer will be done then.
- C. Finance: None
- D. Community Advisory: None

Executive Session: None

Unfinished Business:

- A. Remington Loan: Penny contacted an attorney who specializes in library matters who charges \$100/hr for herself and \$50/hr for her paralegals. Penny gave her the basics of the Remington Museum's request. Mary Margaret suggested we pose the following question to the attorney: "Does the Ogdensburg Public Library have the legal right to divest itself of the Remington collection?" Penny will send a packet of information to the attorney for review. Marc will contact Julie Cliff and update her on the status of the museum's request.

New Business:

- A. 2020 Budget: The first priority is to have the City Council reinstate the \$60,000 proposed cut to the library budget next week. The second priority is to seek new revenue. The Friends will discuss strategy at their meeting and that may include letters, calls, and a petition. Penny will email trustees the contact information for the city councilors and trustees will contact the groups that use the library to request their support.
- B. 2020 Central Libraries Budget: Motion by Barbara, seconded by Jim for **approval of the 2020 Central Libraries Budget. Unanimous**
- C. Union Negotiations: A trustee is needed to attend meetings; the union is awaiting the Remington to take the next step. The next meeting is tentatively November 25th, if approved by the museum to move forward.

The meeting was adjourned at 7:35 pm.

Respectfully submitted,

Michelle McLagan, Secretary