

**Ogdensburg Public Library**  
**Board of Trustees Special Meeting Minutes**

**May 19,2021**

**Via Zoom or at the Library**

**Board present:** Michelle McLagan, Ann Lesperance, Kathleen Lawrence, Marc Boyer, Cheryl Ladouceur, Barbara McDonough

**Board absent:** Thomas Hannan, Jane Pinkerton

**Staff present:** Penny Kerfien, Dorian Lenney-Wallace

**Call to order:** at 6:01 pm

**Public comments and guests:** Jana Norris

**Approval of the agenda:** Motion to approve the agenda for the May 19,2021 special meeting was made by Ann Lesperance and seconded by Cheryl Ladouceur. *Unanimous*

**Referendum discussion:** Cheryl Ladouceur, chairperson of the Referendum planning group led the discussion praising the outstanding teamwork and dedication demonstrated by the team members. The Friends of the Ogdensburg Public Library were strong financial supporters and willing volunteers. Special mention was made of the sub-committee chairs and their committees: public relations/marketing and phone bank for their outstanding planning, organization, and implementation of goals. They were pro-active and thorough. Our overall referendum plan will be put into a document which can be shared with interested groups or individuals. There will be a letter to the editor thanking all those who helped with this process. There was discussion of a thank you reception for the community to be held within the next few weeks.

Going forward, we will be more vocal about what is happening at the library, using the various media, and inviting community input via a survey later this summer. The plan of service will be updated. Work on the budget is an on-going process, as we move to be independent at year's end. Discussion of retirees, payroll, and health insurance. We will aim to take over payroll and health insurance on July 1, 2021 or at the director's discretion for a timely switch. We will investigate available options: municipal vs. school district; the advantages and disadvantages of each and the procedures which would need to be followed to become one or the other. Pending trustee appointments were also discussed.

**Anticipated executive session:** Motion to enter executive session for discussion regarding proposed, pending, or current litigation at 6:47 pm made by Cheryl Ladouceur and seconded by Marc Boyer. *Unanimous*

Ann Lesperance recused herself from executive session.

Motion to leave executive session at 7:19 pm was made by Cheryl Ladouceur and seconded by Barbara McDonough. *Unanimous*

**Adjournment:** Motion to adjourn at 7:26 pm was made by Cheryl Ladouceur and seconded by Barbara McDonough. *Unanimous*

**Announcement:** The next Board of Trustees meeting will be held on Wednesday, June 2, 2021 at **5:30 pm**. Please note time change.

Respectfully submitted,

Kathleen Lawrence, Secretary