

Ogdensburg Public Library

Board of Trustees Meeting

September 1, 2021

6:00 pm

Board present: Michelle McLagan, Marc Boyer, Kathleen Lawrence, Thomas Hannan, James Amo, Cheryl Ladouceur, Christopher Lalone

Board excused: Barbara McDonough, Jane Pinkerton

Staff present: Penny Kerfien, Dorian Lenney-Wallace

Guests present: Stephanie Cole Adams from the Law Office of Stephanie Adams; Sheila Monnet, community member; Lora Nadolski, executive director of the Frederic Remington Art Museum; Laura Desmond, curator and educator at the Frederic Remington Art Museum

The meeting was called to order at 6:00 pm

Public comments: Stephanie Adams offered a training session for trustees regarding the responsibility trustees have in overseeing the library in the matters of governance, policy, personnel, patrons, copyright issues, library outreach, and innovation.

Lora Nadolski and Laura Desmond requested approval of a loan for two items to the Patricia and Phillip Frost Art Museum at Florida International University, Miami from September 17, 2022 through January 8, 2023. They discussed the loan and responded to questions regarding it.

Approval of the agenda: Motion to approve the amended agenda was made by James Amo and seconded by Christopher Lalone. *Unanimous*

Disposition of the minutes: Motion to approve the August minutes was made by Cheryl Ladouceur and seconded by James Amo. *Unanimous*

Financial and statistical reports: Motion to approve the bills paid in July and August was made by Cheryl Ladouceur and seconded by Marc Boyer. *Unanimous*

Director's report: Additions to the report include a reminder that the director will be on vacation from September 17-25, 2021. We should hear in October regarding our status for the Northern New York Community Foundation matching grant. Curbside service is available upon request. Most patrons are adhering to the mask policy; one is provided, if needed.

Librarian's report:

- A. Youth services: Additions to the report include the summer reading report. 2,395 books were read by sixty-eight (68) participants! Each book read allowed the participant to put a ticket in for a raffle.

Chairperson's report: There are several upcoming trainings offered by the North Country Library System. Trustees are encouraged to take advantage of any that pertain to the position. Most are recorded.

Committee reports:

- A. Building and grounds: no report
- B. Policy and personnel: no report
- C. Finance: The preliminary budget is being worked on, a draft should be ready for the October meeting.

Friends of the Library report: The Friends Bookstore is gaining popularity and sales are increasing. There will be a book sale in October. Books thought to be more valuable are researched and placed accordingly.

Unfinished business: Motion to approve the New York State Hero Plan was made by Cheryl Ladouceur and seconded by Marc Boyer. *Unanimous*

Motion to approve the 990 Draft was made by Cheryl Ladouceur and seconded by James Amo. *Unanimous*

New business:

- A. Motion to approve the loan of "Under Which King?" and an untitled photograph to the Patricia and Phillip Frost Art Museum for the exhibition "In the mind's Eye: Landscapes of Cuba and U.S./Cuba Cultural Exchange" from September 17, 2022 through January 8, 2023 was made by Cheryl Ladouceur and seconded by Kathleen Lawrence. *Unanimous*
- B. Motion to approve the North Country Library System plan of service was made by Cheryl Ladouceur and seconded by Marc Boyer. *Unanimous*

Motion to adjourn at 7:32 pm was made by James Amo and seconded by Christopher Lalone. *Unanimous*

Announcements:

Friends of the Library meeting on Wednesday, September 8, 2021 at 4 pm in the library

Board of Trustees meeting on Wednesday, October 6, 2021 at 6 pm in the library

Respectfully submitted,

Kathleen Lawrence, Secretary

