

Friends of the Ogdensburg Public Library
November 10, 2021
Minutes

Present: Ed Larnway, Lin Griffin, Penny Kerfien, Dawn Merna, Laura Pearson, Sheila Monnet, Louise Markert, Tom Lawrence, Cheryl Ladouceur, Thomas Robarge, Ann Lesperance

The meeting was **called to order** at 4:00 pm and introductions were made around the table.

Minutes of the October 13, 2021 meeting: Tom Lawrence moved and Cheryl seconded a motion to accept the minutes. Motion carried.

Treasurer's Report: Cheryl moved and Ed seconded a motion to accept the treasurer's report from the October 2021 meeting (neglected to do this in October). Motion carried.

Current balance in the checking account is \$7,491.61. Balance in the savings account is \$32,882.73. Income over expenses for this period (10/14/21 – 11/10/21) was \$129.88. Cheryl moved and Ann seconded a motion to accept the treasurer's report. Motion carried.

Book Sale Report: \$1091.07 profit – well below pre-Covid book sale results.

Membership Report: 256 membership letters sent out earlier this week. In the future we will use bulk mailing for this. One new membership received in November for \$39.00.

No **correspondence** to report.

Nominating Committee Report: The slate for officers for 2022 includes Ed Larnway – president, Lin Griffin – secretary, Tom Lawrence – treasurer, and Chris Becker is considering taking on the role of vice president, but that is not definite at this time. Ed will follow up with contacting Chris to let her know what is expected in this role. No action taken on the slate.

By-laws revisions needed, as we have discussed previously. After January 1 Ed will appoint a committee to look at the by-laws and bring any suggested changes to the Friends board.

Roundtable: Tom reported on the NYLA meeting he attended in Syracuse. John Parcel was a presenter and suggested several small things we could change in our financial practices. Tom will be working on that. Another presentation he attended was on the relationship between the Friends, Board and Director of the Library. Some libraries have a memorandum of understanding to specify the roles and responsibilities. We may look into this. Reminder: ALL money raised by the Friends goes directly to the library and only the library, as needed.

Ann mentioned that she would only be able to attend board meetings as the liason from the Friends via ZOOM after this month. That is acceptable to both Penny and the Friends.

Tom framed the Bookstore certificate and it will be hung in the bookstore.

Trustee Report: Cheryl reported that some of the three new board members, appointees of the mayor, are attending meetings and some are not.

Progress is being made on the drive to raise \$50,000 in conjunction with the Northern New York Community Foundation. Once \$10,000 of the goal has been raised, the NNYCF will match it. The Friends will donate \$5,000 to this once the official kick-off is publicized. The foundation fee is 7/10 of a percent. Ann Lesperance is the chair of the board committee working on this. It was suggested that those who played key roles in the funding campaign might be asked to assist in this campaign.

The board will be setting up a committee for strategic planning. Ed and Sheila have both had experience in this area and may be asked to be on this committee.

Funding Requests: None at this time.

Other Business: Cheryl requested that the benches on the library front porch be replaced. Lin will get information to Penny as to where the Garden Club got the benches in Library Park. Thomas offered to sponsor a bench in honor of his late father (also Thomas) if a plaque could be attached to the bench.

Next meeting – December 8, 4:00 pm in the library auditorium.

Meeting adjourned: Cheryl moved and Tom Lawrence seconded a motion to adjourn. Motion carried.

Respectfully submitted,
Lin Griffin, Secretary