

Ogdensburg Public Library

Board of Trustees Meeting

July 6, 2022

Board present: Marc Boyer, Michelle McLagan, Kathleen Lawrence, Thomas Hannan, Mark Demers, Connie Jenkins, Cheryl Ladouceur, Christopher Lalone, Karlyen Manke, Barbara McDonough

Staff present: Penny Kerfien, Dorian Lenney-Wallace

Guests: Laura Desmond—Frederic Remington Art Museum; Robert Hennes—Graypoint Investments; Michael Gebo; Ann Lesperance

The meeting was called to order at 6:00 pm.

Approval of the July 6, 2022 agenda: Motion to approve the July 6, 2022 agenda was made by Michelle McLagan and seconded by Barbara McDonough. *Unanimous*

Public comments:

- A. Laura Desmond, curator and educator of the Frederic Remington Art Museum, requested approval for the loan of an object to the Denver Art Museum.
Motion made by Michelle McLagan and seconded by Cheryl Ladouceur to approve the loan of *Arab Method of Picketing a Horse* to the Denver Art Museum for an exhibit to run from March 3- May 28, 2023 and then to travel to two additional venues from July 2023 to January 2024.
Unanimous
- B. Robert Hennes, advisor from Graypoint Investments, was present to review the portfolio. As the board had been provided with a packet of the investment portfolio, Mr. Hennes reviewed the highpoints and answered questions. He talked about the investments in relation to the Federal Reserve goals and their possible decisions, as well as events on the global stage that may affect the portfolio. The company is constantly reviewing the portfolio in relation to market actions and global events. Mr. Hennes will advise and help update the investment policy, which should be approved by the board, annually. He recommended a portfolio update at least twice a year, preferably, in person.

Disposition of the June 1, 2022 minutes: Motion to approve the June 1, 2022 minutes was made by Michelle McLagan and seconded by Cheryl Ladouceur. *Unanimous*

Statistical and financial reports: Motion to approve the bills paid in June was made by Michelle McLagan and seconded by Cheryl Ladouceur. *Unanimous*

Director's report: Additions include:

- A. The building elevator is out of order. Parts have been ordered. The goal is to have the repairs completed this week.
- B. To help alleviate shortage of staff, the director hired a page to work 20 hours per week to assist with programs, shelving books, and other duties, as requested. A page does not work the circulation desk.

Motion to approve the hiring of Pyperanne Bender at a rate of \$13.50 per hour for 20 hours per week, with no additional benefits, was made by Michelle McLagan and seconded by Cheryl Ladouceur. *Unanimous*

Children's and Youth Services report: no additions

Committee and Friends of the Library reports:

- A. Building and grounds: no report
- B. Policy and Personnel: no report
- C. Finance: The 2023 working budget has been presented to the board with a 5% increase. At this point, it will not balance. Because it is presented early, we have plenty of time to review and discuss. The finance committee will ask for a meeting with city representatives to discuss the possibility of having the city pay for retiree health benefits, retiree pensions, and the bond. The city's commitment to the bond payment is in writing and in the council meeting minutes. The committee will schedule quarterly meetings and others, as necessary. The committee will review the investment policy.
- D. Northern New York Community Foundation: The committee is waiting for the second quarter report; a meeting will be held after the receipt of that report. The opportunity to donate to the campaign was repeated in the newest issue of the Friends of the Library newsletter.
- E. Friends of the Library: The last meeting was June 8; the next is July 13. The membership level has increased to 129 members. The Family Fun Day, June 4, was a success. There was positive feedback, requests to hold the event again, and \$73 was raised in the children's book sale and some donations. There was a poetry reading event on June 10 in Library Park. The Friends' newsletter was distributed on June 29; it is available on the website. A member of the Friends is donating a quilt to raffle as a fundraiser. Additional events are in the discussion stage: an event in September in conjunction with a Tall Ship visit and an October celebration of the 100th anniversary of our library building. The next meeting of the book store committee will be July 20.

Old business: none

Strategic planning: no report

New business:

- A. Connie Jenkins is appointed to the finance committee.
- B. Karlyen Manke is appointed to the building and grounds committee.
- C. A discussion was held regarding the letter written by Marc Boyer, as board chairperson, to city manager, Stephen Jellie, asking for clarification of a statement which was found in the May 9, 2022 city council meeting minutes. The letter was sent, with no response, yet. It was stated by a board member that the letter should have been shared with the board before it was sent, for our review.

Motion to adjourn at 7:20 was made by Christopher Lalone and seconded by Cheryl Ladouceur.
Unanimous

Kathleen Lawrence, Secretary

Announcements:

July 13: Friends of OPL 4 pm in the auditorium

July 20: Book store committee 4 pm

August 3: Board of Trustees 6 pm in the auditorium

Friends of the Library Book Store hours: Tuesdays 10:30 am – 12:30 pm; Wednesdays 4-6 pm; Thursdays and Fridays 2-4 pm