

Ogdensburg Public Library

Board of Trustees Meeting

October 5, 2022

Board present: Marc Boyer, Michelle McLagan, Kathleen Lawrence, Thomas Hannan, Mark Demers, Connie Jenkins, Karlyen Manke

Board excused: Cheryl Ladouceur, Christopher Lalone, Barbara McDonough

Staff present: Dorian Lenney-Wallace

Staff excused: Penny Kerfien

Guests: Ann Lesperance

The meeting was called to order at 6:00 pm.

Motion to approve the October 5, 2022 agenda was made by Kathleen Lawrence and seconded by Karlyen Manke. *Unanimous*

Public comments: none

Disposition of the September 7, 2022 minutes: Motion to approve the September 7, 2022 minutes, as corrected, was made by Michelle McLagan and seconded by Mark Demers. *Unanimous*

Statistical report, financial reports, and approval of bills paid in September: Motion to table the approval of bills paid until the November meeting due to questions for the director was made by Marc Boyer and seconded by Mark Demers. *Unanimous*

Director's report: A written report was provided. Any questions will be addressed at the November meeting.

Children's and Youth Services report: The children's librarian reported lower numbers attending programs in September, as is the norm. All curbside crafts were picked up. The annual Halloween party will be held on Wednesday, October 26 from 5:00 pm -6:30 pm. Several people have volunteered to assist.

Chairperson's report: no report

Committee and Friends of the Library reports

- A. Building and grounds: no report
- B. Policy and personnel: no report
- C. Finance: The treasurer plans to call a meeting of the finance committee, then have a work session with the board of trustees to discuss the topics and requests for the city budget sessions. There was a discussion regarding the agreement the union has with

the city which says the city will pay health insurance for retirees. Union agreements should be adhered to. Following the discussion with the board of trustees, the treasurer, the board chairperson, and the director will make the presentation at the city budget work session. This date is yet to be determined by the city.

- D. Northern New York Community Foundation: The committee is waiting for the end of quarter report; end of quarter was September 30. Contributions continue.
- E. Friends of the Library: The next meeting is October 12, 2022. There are currently 144 members. The 2023 membership drive has begun. Five hundred renewal requests and new member letters were mailed. Ticket sales continue for the donated quilt. The drawing is on October 21. The ticket sales total to date is over \$1,500.00. There are several activities planned for the 100th anniversary celebration of our library building. National Friends of the Library Week is October 16-22. The Fall book sale is planned for October 19-21. The LL Bean Boot and shop will be in Library Park on October 15 and 16 from 10-5. This is an opportunity for a photo op and to shop. There will also be a food vendor and a FOL membership information table.

Old business:

- A. Director evaluation discussion: will be held at the November meeting.
- B. Bylaws review: will be held at the November meeting.

Strategic planning: no report

New business: A review of the annual meeting of the North Country Library System, which was held on September 29, 2022 in Clayton was presented. Four trustees and the director attended the meeting.

Adjournment: Motion to adjourn at 6:38 pm was made by Karlyen Manke and seconded by Marc Boyer. *Unanimous*

Kathleen Lawrence, Secretary

October 12: Friends of the Library at 4 pm

October 15 and 16: LL Bean Boot in Library Park from 10-5 each day

October 17: Treasures of the Library talk by Julie Madlin at 7 pm

October 18: Yoga at 4:30 pm and moving books for the sale

October 19: set up of the book sale

October: Barbara Briggs Ward reads at story hour

October 19-21: book sale in the bookstore and the auditorium

November 2: Board of Trustees meeting at 6 pm

