

Friends of the Ogdensburg Public Library
November 9, 2022
Minutes

Present: Ed Lavarnway, Tom Lawrence, Thomas Robarge, Cheryl Ladouceur, Dawn Merna, Ann Lesperance, Chris Becker, Sheila Monnet, Laura Pearson, Sean McNamara, Lin Griffin, Penny Kerfien.

The meeting was called to order at 4:00 pm. Additions were made to the agenda. *Cheryl moved/Ann seconded a motion to accept the agenda as amended. Motion carried.*

Minutes from the October 2022 meeting were amended to correct a spelling error. *Cheryl moved/Ann seconded a motion to accept the minutes as corrected. Motion carried.*

Treasurer's Report: Checking acct. - \$5,542.74 balance.
Savings acct. - \$49,890.17 balance after \$12,000 was transferred from checking.
Book Sale - profit of \$709.25
Cheryl moved/Laura seconded a motion to accept the treasurer's report. Motion carried.

Membership: Since the beginning of the membership drive we have had 97 memberships for a total of \$5,989.50. The question was raised if the library had some critical capitol expenses they needed help with. Suggestions were boilers, shelves for the Children's Library, a cabinet/storage for the auditorium, etc. Penny was asked to provide a list of 3 to 5 prioritized needs along with cost estimates for each.

Correspondence: marketing services mailing – not needed. Inquiry about thank yous for those participating in Centennial Week programs was made. The secretary will send thank you notes to Julie Madlin, Barbara Briggs Ward, and Georgia Langley.

Old Business:

1. Centennial Friends Week Review – Penny reported on this in a newspaper article. Total expenses were \$407 with \$250 honorarium for the jazz combo, \$80 gas mileage for the combo, paper used, etc. The banners (\$217) and food were donated by Ed and Cheryl respectively. Cheryl made suggestions for improvement that will be filed for future reference. We received \$1500 from L. L. Bean and will request \$2500 if we do this again. It was suggested, and all agreed, that we could continue the 100th year anniversary through October 2023.
2. Thrift Books - Ann and Penny have tested the process for scanning books to send to Thrift Books and found it ready to go. A work crew will be organized to start scanning for our first pallet. Tom L. volunteered to help.
3. Survey Project – 300 paper copies made and kept at the front desk. Those present were asked to complete the survey if they had not yet done so, No results to report yet. Deadline to receive surveys is the end of November
4. Book sale – 32 volunteers worked. Volunteers were hard to find this time. Initial request may have gone out too early. Spring book sale dates suggested - April 26-28. This will be added to

the 2023 calendar. Laura will create the calendar online and send it to Ed.

5. T-shirts – Dawn showed us a sample royal blue short-sleeved shirt with Friends logo on the front. Cost of the shirt will be \$15 or perhaps a bit less. We would sell the shirts for \$20. Tom will do order forms.

New Business:

1. Nominating committee formed – Tom L., Cheryl and Lin. Committee is to present a slate in December and a vote will be taken then. A note will be made in the 2023 calendar to appoint this committee in October next year.
2. A possible Big Band Christmas concert is being considered. Penny needs to set a date. There are about 70 chairs to use in the auditorium for such an event. (A phone call informed us that no Dec. dates were now available.)
3. Valerie Patterson is coming to the library Dec. 17, Saturday, from 1-3 pm to exhibit her art work and her new book.
4. Fundraising gathering (reception for “large” donors) – This would be a nice affair either in the library (catered) or another venue to say thank you to donors and let them know what is going on at the library and what its needs are. Large = \$100 or more. Penny and Dorian could speak and possibly Julie Madlin. A committee will look into this further – Laura/chair, Sean Cheryl and Sheila. Further discussion was tabled until December.
5. Ann asked if someone would be the Friends liaison to the board in her absence, Cheryl will do this. Ann further asked if the minutes of the Friends meetings could be sent out to all Friends, not just those attending meetings. It was agreed to try this. Minutes will only be sent after approval at the board meeting.

Funding Requests:

\$400 for Children's Library books to be taken from the D. Barr donation.

\$350 for bottled water for patrons and staff, Bottled water is for coolers in the staff room and the Teen Room. *Tom moved and Cheryl seconded a motion to approve these requests. Motion carried.*

Meeting was adjourned at 5:30 pm.

Next meeting is December 14 at 4:00 pm in the library auditorium. All Friends meetings are held on the second Wednesday of the month in the library at 4:00 pm.

Respectfully submitted,
Lin Griffin, Secretary