

MINUTES OF BOARD MEETING
October 15, 2015, in the Library Conference Room, Matt Duprey presiding

ATTENDANCE:

Trustees: Duprey, Boyer, O'Donnell, Piche, Griffin, McRoberts, Widrick

Excused: Small, Fish

Staff: Kerfien, Young, Lenney-Wallace

1. Call to order: Meeting was called to order at 4:03 PM.

2. Public Comments: None

3. Approval of Agenda for October Widrick|Griffin *unanimous*

4. Disposition of September's Minutes Piche|Widrick *unanimous*

5. Statistical Report & Financial Report

We are on-budget for the year overall

Motion to pay August and September's bills Griffin|Boyer *unanimous*

6. Director's Report: Report was presented.

a. Approval of 2016 Holidays Widrick|Piche *unanimous*

b. The Friends are holding an anniversary celebration from 6 – 8 on Nov. 4th. The board and the public are invited

c. No info on receiving state grants yet; paperwork is ongoing

d. The City has requested us to slow down our spending as tax revenue is slow in coming in

e. Budget hearing will be at 7 PM on November 16

f. Our book budget is significantly smaller (by thousands of \$) than other regional (and much smaller) libraries.

7. Librarians' Reports

a. Adult Services – presented

b. Children's – presented

8. Chairman's Report

a. Small, Widrick, and Duprey all have terms ending at the end of the year. We will need one replacement for Widrick, who has hit the 10 year term limit. Duprey and McRoberts also done with their terms as President and Vice President respectively, and we will need candidates for those positions.

9. Committee Reports:

a. Buildings and Grounds: did not meet

b. Policy/Personnel: met; started to talk about evaluation process for personnel and annual plan

c. Finance: met; budget as presented

d. Programming: nothing to add to previous reports

10. Old Business:

a. Elevator Update – Manufacture of the new cylinder was delayed by the manufacturer; it should be delivered the week of Nov. 6 and installed in 3 – 5 days. The old cylinder has been removed with no issues.

b. Lift Update – Work began today and has had many complications: footers were discovered under the ramp that had not been removed (they will remain in place, minus a space for drainage;) there was no drainage system present at all (clay soil went up to the wall.) Work should be constant from now until completion. Northern Tier made an error in ordering the lift itself, leading to the delay. Cement and stucco work should be done in the beginning of November and will be warranted due to unfavorable time of year for such work.

11. New Business:

a. Crack reported in Vault wall; will not be addressed until current projects finished due to current financial concerns.

12. Meeting adjourned at 4:46 PM. Piche

Respectfully submitted by

Stephanie Young, Adult Services Librarian