

MINUTES OF BOARD MEETING
November 20, 2014, in the Library Conference Room, Matt Duprey presiding

ATTENDANCE:

Trustees: Duprey, Fish, McRoberts, O'Donnell

Excused: Griffin, Small, Widrick, Piche

Staff: Young, Lenney-Wallace, Kerfien

Guest: Marc Boyer

1. Call to order: Meeting was called to order at 4:04 PM.
2. Public Comments: None
3. *Approval of Agenda Tabled (no quorum)*
4. Disposition of Minutes of Previous Meetings: *Tabled (no quorum)*
5. Statistical Report & Financial Report
Motion to pay September and October's bills. Tabled (no quorum)
6. Director's Report: Report was presented.
7. Librarians' Reports
 - a. Adult Services - presented
 - b. Children's – presented
8. Chairman's Report - none
9. Committee Reports:
 - a. Buildings and Grounds: no report
 - b. Policy/Personnel: didn't meet
 - c. Finance: are meeting next Tuesday with City Council to make presentation for budget proposal (2% increase)
 - d. Programming: did not meet.
10. Old Business: None
 - a. mold remediation will be done November 24-26
air quality is satisfactory
30 feet of wall will be removed to the height of 3 ft; studs will be washed and treated, as well as the wall (moisture sealed) is not a permanent fix, will be left open & covered with plastic until the leaking issue with the ramp is resolved
11. New Business:
 - a. Elevator – Elevator piston under the cab is broken, and the elevator is inoperable. Repairs will cost \$42,107 (Schindler Elevator Corporation.) Also talking to other companies for quote, but Schindler is largest vendor in area. The elevator is close to 30 years old. There is a chance that the remaining components could break upon removal; a new elevator would ballpark around \$80,000 (20K to remove, 60K for the new) because the old components are buried in the ground rather than sitting on top of it as newer models do. The controls are also vulnerable, as the knowledge to program them no longer exists. The state grant would take 16 months+, which is too long to wait. First step to get quotes, then find financing.
 - b. New Board Members – two recommendations (asked for bio,) Fr. Michael will renew his commitment, Fish will also return
Pres & VP will be elected in December – Duprey & McRoberts eligible for a second term

c. Unique Management Services – Kerfien recommended that this be postponed, until our finances are more secure, but believes it remains a good idea

d. Proposal from HKK Architects – Kerfien strongly recommends we have them on contract for the ramp replacement and possibly elevator designs. He has experience with historic buildings. Board approved (no vote.)

12. Meeting adjourned at 4:44 pm.

Respectfully submitted by

Stephanie Young, Adult Services Librarian