

**Ogdensburg Public Library Board of Trustees Meeting
December 18, 2018
Minutes**

Board: Shelley Bond, Jim Fish, Michelle McLagan, Mary Margaret Small, Jane Pinkerton, Barbara McDonough

Board Absent: Marc Boyer, Kathy Lawrence

Staff Present: Penny Kerfien, Stephanie Young, Dorian Lenney-Wallace

Staff Absent: None

Guest: None

The meeting was called to order at 6:02 pm by Vice-Chairperson, Shelley Bond.

Public Comments: None

Approval of Agenda: Motion by Mary Margaret, seconded by Jim, to **approve the agenda.**
Unanimous

Guest Presentation: None

Approval of Minutes: Motion by Jim, seconded by Mary Margaret to **approve the minutes from the previous meeting.** *Unanimous*

Statistical and Financial Reports: No questions on statistics or bills paid.

Motion by Jim, seconded by Mary Margaret for **approval of bills paid in November.**
Unanimous

Director's Report: Penny attended the NCLS Board meeting on December 6th and discussed the payroll issues for the Central Library funded staff. NCLS has extended the deadline until July 1st for the transition to take place.

Most of the flooring project is complete and getting good reviews.

Adult Services Report: No additions.

Children's Services Report: The Grinch program was well attended (some snacks were donated by Kennedy Distributing, LLC); movie night was a success; the fish bowl program wasn't very popular. The Friends will be paying for the Adirondack Raptors during the February break. Music & Movement is crowded with a lot of kids in attendance. The library is sponsoring an Odyssey of the Mind team (in the Museum Makers, Grades K-2 category); they will meet in the auditorium.

Chairperson's Report: None.

Committee Reports:

- A. Building and Grounds: None
- B. Policy/Personnel: None
- C. Finance: None
- D. Community Advisory: None; questions and discussion but no resolution to the status.

Unfinished Business:

- A. Staff Holiday Cards & Gifts: Shelley completed the project.
- B. Board Vacancy: No further information available at this time.

New Business:

- A. Tax Cap Resolution: An override is required if we go out for a school ballot referendum. Motion by Jim, seconded by Mary Margaret **to override the tax cap if necessary for the school ballot referendum in May. Unanimous.** As secretary, Michelle has signed the resolution and Penny will keep it on file in the library.
- B. Staff Contract Ratification: Penny provided an update on the union negotiations and agreement reached by the staff and union. Motion by Mary Margaret, seconded by Barbara **to approve the union contract. Unanimous**

Anticipated Executive Session: None

The meeting was adjourned at 6:27 pm.

Respectfully submitted,

Michelle McLagan, Secretary