

Ogdensburg public Library Board of Trustees Meeting

February 18, 2020

Minutes

Board present: Michelle McLagan, Ann Lesperance (via videoconference), Kathleen Lawrence, Shelley Bond, Mary Margaret Small, Marc Boyer, Barbara McDonough, Cheryl Ladouceur

Board excused: Jane Pinkerton

Staff present: Penny Kerfien, Dorian Lenney-Wallace

Staff absent: Stephanie Young

Guests: none

The meeting was called to order at 6:00 pm.

Public comments: none

Approval of the agenda: Motion by Mary Margaret Small, seconded by Cheryl Ladouceur to approve the agenda. *Unanimous.*

Guest presentations: none

Approval of the January 2020 minutes: Motion by Shelley Bond, seconded by Marc Boyer to approve the minutes from the January 2020 meeting. *Unanimous.*

Approval of the January 31,2020 special meeting minutes: Motion by Cheryl Ladouceur, seconded by Marc Boyer to approve the minutes of the January 31, 2020 meeting. *Unanimous.*

Statistical and Financial Reports: Motion by Marc Boyer, seconded by Cheryl Ladouceur for approval of bills paid in January. Discussion followed regarding research into energy efficient utilities options. Motion passed: *Unanimous.*

Director's report: Director outlined the precautions being followed to omit bedbugs. The Friends' of the Library Sweetheart Soiree profited \$1634.12 and the spring book sale is scheduled from May 14-May 23, 2020.

Motion by Cheryl Ladouceur, seconded by Marc Boyer to move the time of the March 17, 2020 board meeting from 6 pm to 5 pm. *Unanimous.*

Adult services report: no additions

Children's services report: Met with the librarians of the Ogdensburg City School District to foster increased communication. There will be a "Touch a Truck" event in July to promote the summer reading program. This will be held in conjunction with a children's book sale and other activities and the Remington BBQ. Other summer programs include the Adirondack Raptors and the Utica Zoo.

Chairperson's report: The Friends of the Library requested a joint meeting to explore working together for the benefit of the library. This informal discussion will be on February 20,2020 at 5 pm.

A meeting will be scheduled with the mayor and the city manager to discuss the library.

Committee reports:

- A. Building and grounds: none
- B. Policy and Personnel: none
- C. Finance: none

Unfinished business:

- A. Remington Loan

Motion by Marc Boyer, seconded by Barbara McDonough: As per legal review, the Ogdensburg Public Library Board of Trustees has decided to retain ownership of the Remington Collection according to the 1981 Loan Agreement. *Unanimous.*

Motion by Marc Boyer, seconded by Cheryl Ladouceur: To establish a standing Remington Collection Committee. *Unanimous.*

- B. Northern New York Community Foundation

Motion by Ann Lesperance, seconded by Mary Margaret Small to establish a fund with the Northern New York Community Foundation. *Unanimous.*

- C. Treasurer

Table the discussion of treasurer to the March meeting pending more information.

New business:

- A. Referendum

Discussion for laying groundwork for a referendum in 2021.

Anticipated executive session: none

The meeting was adjourned at 7:52 pm.

Respectfully submitted,

Kathleen Lawrence, Secretary