

**Ogdensburg Public Library Board of Trustees Meeting  
March 19, 2019  
Minutes**

**Board:** Marc Boyer, Shelley Bond, Jim Fish, Michelle McLagan, Mary Margaret Small, Jane Pinkerton, Barbara McDonough, Ann Lesperance

**Board Absent:** Kathy Lawrence

**Staff Present:** Penny Kerfien, Stephanie Young, Dorian Lenney-Wallace

**Staff Absent:** None

**Guest:** None

The meeting was called to order at 6:00 pm.

**Public Comments:** None

**Approval of Agenda:** Motion by Shelley, seconded by Mary Margaret, to **approve the agenda.** *Unanimous*

**Guest Presentation:** None

**Approval of Minutes:** Motion by Jim, seconded by Ann to **approve the minutes from the previous meeting.** *Unanimous*

**Statistical and Financial Reports:** No February reports were received from the City. The City switched their accounting software; hence no financials yet for February. No unusual expenses or bills.

Motion by Jim, seconded by Barbara for **approval of bills paid in February.** *Unanimous*

**Director's Report:** Marc turned in the referendum petitions to the School Board on February 25. We have informational cards with the library hours and referendum details. The front corner of the building has been flooding with the snow melt; this happens every year. Bob is maintaining it as best as possible. The drainage issues may be a project we can address with a construction grant. Ann was appointed as a library trustee on March 11 at the City Council meeting.

**Adult Services Report:** No additions.

**Children's Services Report:** No additions.

**Chairperson's Report:** None.

**Committee Reports:**

- A. Building and Grounds: None
- B. Policy/Personnel: None
- C. Finance: None
- D. Community Advisory: None

**Unfinished Business:**

- A. Remington Agreement: Penny, Marc, Jim, and Michelle met to discuss it.
- B. Annual Report: Penny emailed the state report for review. Motion by Mary Margaret, seconded by Ann for **approval of the library's annual report to the state.** *Unanimous.*

**New Business:**

- A. None

**Executive Session:** None.

The meeting was adjourned at 6:46 pm.

Respectfully submitted,

Michelle McLagan, Secretary