

MINUTES OF BOARD MEETING

April 17, 2014, in the Library Conference Room, Scott McRoberts presiding

ATTENDANCE:

Trustees: McRoberts, Fish, Widrick, Small, Piche,,

Excused: Duprey , Griffin, O'Donnell

Staff: Swafford, Lenney-Wallace

1. Call to order: Meeting was called to order at 4:06 pm
2. Public Comments:
 - a. None
3. Agenda
4. Disposition of Minutes of Previous Meeting:
 - a. *Motion to accept the minutes of March meeting. Fish(Piche) Unanimously approved.*
5. Statistical Report & Financial Reports & Approval of Bills for March
 - a. *Motion to pay March bills Fish(Widrick) Unanimously approved.*
 - b. Lyn to call Phil Cosmo (city controller) about debt service repayment schedule.
6. Director's Report
 - a. Job search revised
 - b. Self-checkout is up and running, doing well – purchase would be \$2450
 - c. Roland retired, the staff would like position filled for Saturday hours. Needs to be advertised as open position.
 - d. NYLA charged to office expense
 - e. Purchase of additional security camera for viewing of computer area, \$850 for camera and installation. Director may go ahead.
 - f. Motions for Policy Change
 - i. *Motion to rescind current policy restricting patrons less than 14 years of age from checking out DVDs, CDs, Blu-rays or any combination thereof from the adult collection.*
 - ii. *Motion to return to the limit of four checkouts per card of DVDs, CDs, Blu-rays or any combination thereof from the adult video collection.*
 - iii. *Motion to return to \$1.00 per day fine after 7-day checkout period ends for media items with a max charge of \$5.00.*
 - iv. *Motion to go to one renewal for DVDs, Blu-ray.*
 - v. *Motion to go to 2 renewals for older items.*
 - vi. *Motion to change maximum hold items to 10 from 50.*
 - vii. *Motion to circulate Audio Books for 28 days.*

i-vii voted on together Fish(Piche)Unanimously approved
 - g. Mahoney Collection weeding, many maybe valuable but are not widely used
 - i. Interfiling multi-sized books
 - h. Meeting for board meeting on the 23
 - i. Denied 10,000 dollars RFID funds
 - j. Talk about computers next week.
 - k. Looking for a desk for Stephanie Young
7. Librarian's Reports
 - a. Children's –
 - i. Numbers are going back up with the better weather

- ii. The Easter egg hunt went well with a total of 47 people attending.
- 8. Chairman's Report
 - a. No Report
- 9. Committee Reports
 - a. Building and Grounds
 - i. Preconstruction meeting on the 17th of April, abatement for asbestos of April 22nd 3 to 4 weeks for windows, concentrate on stucco later, architect likely to go over estimate.
 - b. Policy/personnel
 - i. First round of interviews, 2 candidates, and one dropped out before interview. Going back out with a new deadline of May 15th searching for new applicants.
 - c. Finance
 - i. No Report
 - ii. Audit is through 2012, starting on 2013, schedule Eric's presentation for June meeting.
 - d. Program Committee
 - i. No Report
- 10. Old Business
 - a. None
- 11. New Business
 - a. Discussion of the NCLS "Document of Understanding"
 - i. Look for some more information from NCLS.
 - ii. Tabled for later vote.
 - iii. Lyn to resend to all board members due back next Friday the 25 by close of day.
 - iv. Board to vote electronically
 - b. Reschedule May meeting
- 12. Meeting adjourned at 5:20 pm

No executive session

Respectfully submitted by

Dorian Lenney-Wallace, Children's Services Librarian