

Ogdensburg Public Library Board of Trustees Meeting
April 16, 2019
Minutes

Board: Marc Boyer, Shelley Bond, Michelle McLagan, Jane Pinkerton, Kathy Lawrence, Barbara McDonough

Board Absent: Jim Fish, Ann Lesperance, Mary Margaret Small

Staff Present: Penny Kerfien, Stephanie Young, Dorian Lenney-Wallace

Staff Absent: None

Guest: None

The meeting was called to order at 6:00 pm.

Public Comments: None

Approval of Agenda: Motion by Kathy, seconded by Shelley, to **approve the agenda.**
Unanimous

Guest Presentation: None

Approval of Minutes: Motion by Barbara, seconded by Shelley to **approve the minutes from the previous meeting.** *Unanimous*

Statistical and Financial Reports: No financial reports were received from the City for February or March. No unusual expenses or bills.

Motion by Kathy, seconded by Barbara for **approval of bills paid in March.** *Unanimous*

Director's Report: Penny passed around an image of the new front door; the project should start by the end of next week. The project includes fixing the drainage problem on the back side of the building.

The Friends of the Library will be helping with positive promotion for the upcoming referendum. The vote is Tuesday, May 21st. Phone calls will be made on Friday, May 17th from 5 to 6 pm.

Penny, Marc, Jim, Michelle, and Mary Margaret met with Laura Foster and four Remington trustees to discuss the 1981 agreement. A good discussion was had and many questions were answered. The group meets again on May 5th.

Penny is meeting with a state representative regarding Central Library Funding on April 29th at NCLS. The meeting will be with NCLS and representatives from Flower Memorial Library. Questions include low-vision products, continuing education, multiple copies of non-fiction books, and high interest low reading level books for adults. This meeting will also answer some of the payroll questions for CLD-covered staff.

Penny will be talking to the Girl Scouts about becoming a librarian and library director.

Penny will be working at the regional Battle of the Books in Gouverneur May 5th.

Adult Services Report: No additions.

Children's Services Report: Dorian had seven teams for Battle of the Books. She is looking for volunteers for the Easter Egg Hunt on Saturday, April 20th.

Chairperson's Report: None.

Committee Reports:

- A. Building and Grounds: None
- B. Policy/Personnel: None
- C. Finance: None
- D. Community Advisory: None

Unfinished Business:

- A. None

New Business:

- A. First Aid Training & Fire Drills: There is a policy but Penny will check on staff training.

Executive Session: None.

The meeting was adjourned at 6:44 pm.

Respectfully submitted,

Michelle McLagan, Secretary