

MINUTES OF BOARD MEETING

June 20, 2013, in the Library Conference Room, Cathy Piche presiding

ATTENDANCE:

Trustees: Duprey, Fish, Piche, Webster, Widrick

Excused: Griffin, McRoberts, Small

Staff: Lenny-Wallace, Miller, Young

Guests: None

1. Call to order: Meeting was called to order by President Piche at 4:02 PM.
2. Public Comments: None
3. Disposition of Minutes of Previous Meeting: Duprey (Fish) moved to accept the minutes of the May 22, 2013 meeting. Unanimously approved.
4. Statistical Report & Financial Report: Reports were presented. Miller noted that he has submitted the expenses for the CITEC consultant to the City to pay. Fish (Duprey) moved to approve the May expenditures. Unanimously approved.
5. Director's Report: Report was presented.
 - A. 2014 City Budget request. Finance Committee will have a report.
 - B. Front column repair has been completed.
 - C. Miller noted that eBook usage had a great month in that OPL cards topped 100 for the first time in the month of May.
 - D. Miller noted that he attended the initial meeting of the NXCLS System Study Committee on Tuesday, June 18, 2013.
 - E. Long Range Plan -- there were some areas of discussion.
 - ___ Public Relations It was mentioned that all Board members be involved in this Committee.
 - ___ Grant Committee The Director will research opportunities and then present these to the Board rather than create a distinct committee.
 - ___ By-Laws. May remove the By-Laws from the Strategic Plan.
 - ___ Special attention directed to pages 10 and 11 of the Strategic Plan. Board members should review and send Miller suggestions.
 - ___ Might have Bill Murray from CITEC meet with the Committee Chairs and the Director.
6. Chairman's Report: No report.
7. Committee Reports:
 - A. Buildings and Grounds: None
 - B. Policy & Personnel: Executive Session
 - C. Finance: The Committee met on June 6, 2013. Fish reported
*** 2012 audit report had no items of interest. It was a clean report. There

was some discussion on the unfunded obligations for accrued sick time eligible for cash benefit at retirement and decide how they will be funded. Auditors recommend a budget item each year to be set aside to accrue in order to meet this obligation.

*** 2014 City budget request. Some discussion on the Retirement Incentive. \$2500.00 is the estimate of what will be needed needed to pay for the accumulated sick leave benefits that will be due to the staff when they become eligible for retirement. This estimate was developed by Miller. Fish recommends that \$2500.00 be put in a restricted reserve account each year for this purpose.

Fish (Widrick) moved to accept the 2012 audit. Unanimously approved.

Widrick (Duprey) moved to accept the 2014 City Budget request. Unanimously approved.

D. Programming: Young reported that an adult program will be held in August. An author with local connections will be featured. Area book club members have been invited. It was noted that lots of Publicity is needed to promote all offered programs.

___(In addition to programming, Young reported that she is continuing to weed the nonfiction books. She is about one third through this section).

8. Old Business: None

9. New Business: None

10. Meeting adjourned at 4:40 PM to go into Executive Session. Fish, (Widrick).

11. Moved to come out of Executive Session at 5:47 PM. Fish, (Widrick).

12. Meeting adjourned at 5:47 PM. Widrick (Duprey)

Respectfully submitted by

Dianne Webster, Secretary