

MINUTES OF BOARD MEETING
September 10, 2015, in the Library Conference Room, Matt Duprey presiding

ATTENDANCE:

Trustees: Duprey, Boyer, O'Donnell, Piche, Small, Griffin,

Excused: Widrick, Fish, McRoberts

Staff: Kerfien, Young, Lenney-Wallace

1. Call to order: Meeting was called to order at 4:00 PM.

2. Public Comments: None

3. Approval of Agenda for September Small|Piche *unanimous*

4. Disposition of Minutes July Griffin|Boyer *unanimous*

5. Statistical Report & Financial Report

Expenses were high on materials & supplies (color ink use) and buildings & grounds (maintenance, painting supplies,) but the budget as a whole is on track.

Motion to pay June and July's bills Small|O'Donnell *unanimous*

6. Director's Report: Report was presented.

a. Call from Sen. Ritchie's office: we may not be able to reimburse ourselves out of this money for the stucco done last year, as it would be essentially matching state money with state money, but we can use it for the stucco that will be replaced as part of the lift construction. The interior elevator should also qualify.

b. Peterson's from Clayton completed the exterior painting that required a lift, and Bowman is almost done with the remainder.

c. NYS construction grant for ~\$30K (out of 40k total for project) for steps & stucco has been submitted.

d. Next book sale is Nov. 5 6 & 7, and the Friends are having 30th anniversary celebration on the 4th.

7. Librarians' Reports

a. Adult Services – presented

b. Children's – presented

8. Chairman's Report - none

9. Committee Reports:

a. Buildings and Grounds: did not meet; Duprey and McRoberts will handle issues while Kerfien is on vacation

b. Policy/Personnel: did not meet; Kerfien needs contract; negotiations with the union will be coming up

c. Finance: Kerfien & Fish worked on budget, will be presented to city on the 30th & to the board next month

d. Programming: nothing to add to previous reports

10. Old Business:

a. Elevator – Vertical Technologies will remove the old cylinder next week; a new one has been ordered and should be installed within a few weeks.

b. Lift – Should also start next week with work on the sidewalk and drainage, but the lift itself has yet to be ordered

11. New Business:

a. The city will be tearing up & repaving the handicap parking spot in front of dumpster because garbage truck has damaged it. We will pay \$2500 toward that work. The city is also creating a block-length parking cutout

on the south (Remington) side of Washington St.; the Friends contributed half the cost for materials (\$3K) and the Remington payed other half, while the city covered labor costs.

12. Meeting adjourned at 4:46 PM. Boyer|Small *unanimous*

Respectfully submitted by

Stephanie Young, Adult Services Librarian