

Friends of the Ogdensburg Public Library
Meeting Minutes – February 5, 2020

Meeting called to order at 6:04 pm.

In attendance: Darlene Liscum, Kathy Farr, Jo Ellen Murray, Cheryl Ladouceur, Tom Lawrence, Penny Kerfien, Cindy Lyons-Hart, Thomas Rogarbe, Lin Griffin

- I. Cheryl moved and Lin seconded a motion to accept the January minutes as corrected. Motion carried.
- II. Treasurer's Report: Another \$100 recently received from the St. Lawrence Credit Union. Current balance in checking is \$5207.73 and in savings is \$19,872.10.
- III. Memberships of \$3106 have been received since the first of the year. We have received \$1220 in donations.
Cheryl moved and Jo Ellen seconded to accept the treasurer's report. Motion carried.
Discussion on how to publicize Flynn membership scholarships for youth.
- IV. Correspondence – none.
- V. Old Business:
 - A. Soiree update - Everything is on schedule. No problems. Jo, Kathy, Penny, Cheryl, Thomas to have dinner at Hosmer's at 4:00 pm.
 - B. Quilt-Garden Club Show – no specific plans yet.
Summer Carnival – Garden Club Bounce House can be used. Clown and animals are confirmed.
 - C. Donation Tree – brought in \$60. Discussion of a continual donation “jar” at the front desk. Question if objective for donations was needed – consensus yes. Committee will brainstorm ideas for seasonal/holiday presentations for this.
 - D. Thank you notes/certificate of support for businesses – Penny, Tom and Karen will work out how best to do this. A list of donors will be placed on the website, facebook page and newsletter.
- VI. New Business:
 - A. Committee chair will hold a 'lessons learned' after each event.
 - B. An event folder on 'How To' will be maintained (said event can be organized and produced from this information).
 - C. An electronic repository will be created that will hold all references to each event including press releases, flyers, sign up sheets, etc.
 - D. Cheryl moved and Thomas seconded a motion to give permission to the treasurer to move funds between the checking and savings accounts as needed. Motion carried.
 - E. It was agreed to have designated positions for publicity and newsletter chairs. Laura is publicity and Kathy is newsletter.
 - F. Request made for March newsletter input.
 - G. A reminder that Kathy Lawrence and Karen Wright would like to offer a “special” book booksale in 2021. This would include a book evaluator to give advice on the value of books.
 - H. Penny announced a furniture sale at the library in March.

VII. Funding Requests - \$25 for refreshments for the poetry event in April.

VIII. Suggestions from the Chair:

- A. Board of Trustees and Friends meet together.
- B. Friends make monthly presentations to the City Council to let them know what we are doing. Must be placed on the Council agenda to do so.
- C. Friends hold a spring clean-up/picnic each year.
- D. Friends take over Christmas decorating of the library and hold a specific day to do so.

Tom requested any Soiree bills be given to him.

Meeting adjourned at 7:08 pm.