

Ogdensburg Public Library

Board of Trustees Meeting

In the library or via Zoom

June 2, 2021

5:30 pm

Board present: Michelle McLagan, Ann Lesperance, Kathleen Lawrence, Thomas Hannan, Marc Boyer, Cheryl Ladouceur, Barbara McDonough, Jane Pinkerton

Staff present: Penny Kerfien, Dorian Lenney-Wallace

The meeting was called to order at 5:31 pm.

Public comments and guests: none

Approval of the agenda: Motion to approve the agenda for June 2, 2021 was made by Marc Boyer and seconded by Barbara McDonough. *Unanimous*

Disposition of the minutes: Motion to approve the minutes from the meeting held on May 5, 2021 was made by Cheryl Ladouceur and seconded by Marc Boyer. *Unanimous*

Motion to approve the minutes from the special meeting held on May 19, 2021 was made by Cheryl Ladouceur and seconded by Marc Boyer. *Unanimous*

Financial and statistical reports: Motion to approve the bills paid in April 2021 and May 2021 was made by Barbara McDonough and seconded by Cheryl Ladouceur. *Unanimous*

Director's report: Additions to the report include a May 2021 patron count of 1,846 and a reference question count of 26. There will be a meeting with Kevin Kendall, Superintendent of the Ogdensburg City School District, to discuss the disbursement of the referendum funds for 2022. A reception was held on June 2, 2021 to thank the public for its support of the Ogdensburg Public Library in its recent referendum vote. This reception was paid for by the Friends of the Ogdensburg Public Library.

Librarian's report

- A. Children's librarian: In addition to the distributed report, all the books ordered in May have arrived.

Chairperson's report: No report

Committee reports:

- A. Building and grounds: The outside construction is finished. This was scheduled for 2 weeks and was finished in six days. The company will return to put down grass seed.
- B. Policy and Personnel: No report
- C. Finance: In addition to the distributed report: please have any questions for Max DeSignore from the Northern New York Community Foundation prepared and sent ahead to give him time to research prior to our meeting in July. The meeting with Kevin Kendall, regarding the

disbursement of referendum money for 2022, is scheduled for June 4, 2021. The audit will be ready for the July 2021 meeting. A discussion was held regarding the 2022 health care costs/comparisons for both the director and the union employee. More research needs to be done before a decision can be presented for a vote. For the time being, our target date of July 1 stands for the transition of payroll, with August 1 as a back-up. The director is continuing to reach out to the city comptroller to schedule a meeting to discuss this transition. It was noted that NCLS (North Country Library System) will work with libraries who are waiting for budget monies to arrive.

Friends of the Library report: A recent yard sale yielded over \$300.00 profit and involved nine volunteers. The Friends Book Store reopens today, June 2. It will open on Wednesdays from 4-6 pm, Thursdays from 2-4 pm, and Fridays from 2-4 pm. This is staffed and maintained by Friends of the Library members. It was suggested that a sign indicating that the store is open would be helpful.

Unfinished business: none

New business: Ideas were discussed to continue the positive momentum and to keep the public informed about library news and the activities happening at the library.

Adjournment: Motion to adjourn at 6:22 pm was made by Anne Lesperance and seconded by Marc Boyer. *Unanimous*

Announcements:

- A. Referendum wrap-up meeting: June 4, 2021 at 2:30 pm
- B. Friends of the Library meeting: June 9, 2021 at 4:00 pm
- C. Friends of the Library Book Store open Wednesdays, 4-6 pm; Thursdays and Fridays from 2-4 pm
- D. Board of Trustees meeting: July 7, 2021 at 6 pm

Respectfully submitted,

Kathleen Lawrence, Secretary