

Friends Meeting Notes

August 10, 2022 4:01- 5:37pm

Attendance: Ed L., Laura P., Dawn M., Wendy H., Tom L., Sheila M., Lin G., Cheryl L., Penny K., Thomas R., Chris B., Ann L.

1. **Adoption of Agenda**- Amended and approved.
2. Review and Approval of **7/13 meeting minutes**: Cheryl first, Wendy second, approved.
3. **Treasurer's Report**: Checking Balance \$8842.24; Savings \$37,888.26, Expenditures \$3484.53 (printing expenses, security cameras, dry erase markers, posters, children's programs), Quilt Raffle- \$151 to date, memberships \$120, Donations \$500. Report approval first Cheryl, second Laura, approved.
4. **Membership Report**: Four additional members, total 138 members, Balance \$9376.00. A meeting to organize the October membership drive will be planned soon.
5. **Correspondence**: Tom shared a letter sent with a donation by Sean McNamara. Sean is offering his services related to public relations and promotion. It was suggested he might help with survey.
6. **Old Business**
 - a. **NNYCF Update**: In second quarter, 13 donations totaling \$2,629.34, but balance decreased approximately \$1200 because of market activity. Visual Bookworm display is in library. Discussion on display representing balance or contributions, currently based on balance.
 - b. **ThriftBooks update**: Continued progress, we have account login for shipping scheduling, need login for scanning service. Will be packing a pallet soon. Wendy will arrange scanning when the login is available. Multiple people can scan at the same time.
 - c. **Farmers' Market**: Report from Wendy. Successful first day, scheduled to attend Aug 11. Wendy is posting to Market website. Little Free Library is in place.
 - d. **Book club Celebration**: Announcement distributed to Libraries and past attendees. Press release will be completed. The celebration is Sat, Sept 24 at library.
 - e. **Survey project update**: Report from Cheryl. Survey is ready to go, final steps in progress. Will be scheduled to distribute in October by social media, newspaper, friend's newsletter, at desk. Per Elaine Dunn at Massena library, most of their replies came online. Suggestion to see if newspaper insert might be less expense or better return rate.
 - f. **Rain gutter Regatta**: Report from Wendy. Materials for 100 boats and the rain gutters are purchased. She and Chris are meeting to discuss, Aug 10, after this meeting, to finalize a time and logistics. Request for workers will come shortly. There will be 2 work areas, a create a boat

area and a race your boat area. Dorian has a boat craft scheduled and when activity is advertised it may encourage children to bring that craft. Thomas handed out copies of tall ship visit newspaper article. Our regatta is Sept. 10.

- g. National Friends of the Library week, Building Centennial Oct 16 – 22:** Ed is creating a devoted newsletter to the anniversary and friend's week. Actual anniversary is Oct 21st. Ed asked if anyone had looked into resources and ideas at the National Friend's level, no one had. Kathy L. had offered the suggestion of asking notable figures to write letters of support; letters on what the library means to them, and she is working on a list of notables. A sub committee will be formed to prepare for this event, contact Ed, ealavarnway@aol.com if you are willing to join.
- h. Quilt Raffle:** As reported in treasurer's report current sales, as of Aug 8, are \$151. Most slots at credit union are full but still some help needed. Wendy and Chris offered to add quilt ticket sales to the Farmer's Market table. Questions on other modes of sales- Tickets are available at front desk for purchase, individuals may obtain tickets at front desk to sell independently. Board members have not been directly asked to sell. Drawing is Oct 21st, at book sale.
- i. Garden volunteers needed:** The flower beds are in need of attention. Lin requested help to weed. Weeding will be done Aug 13, 8:30 am. *Note: Weeding was completed by Lin, Ann, and Cheryl. Additional weeding needs to be completed on front beds and rose garden. Contact Lin Griffin, lingriffin45@gmail.com or Marc Boyer, Building and Grounds chair, mjboyer001@twc.com if you would like to help in future.*
- j. Little free library update:** From Tom- A new Little Library installed at Farmer's Market, Wendy will maintain. Mary Margaret Small was maintaining Champlain Street. She is moving. Cheryl volunteered to replace her. A roof repair is needed on this library, Tom will complete. Shelly Bond is maintaining her library. Locations are Champlain Street, Park Street, Lockwood Arena, Montroy Park and Farmer's Market. Question on if information is on website, no one sure, will be reviewed and added if needed. Little Libraries were featured in a past Friend's newsletter.
- k. Trustee Report:** The library's financial audit was completed as a review and there were no problems. A request to restart the Programming Committee was approved. This is blended committee of library board, friends and staff. The committee will add activities of adult interest, in support of library staff since there is no adult librarian. Goal will be to bring more people to the library and show value of the library. The board is adopting a Freedom of Information Law (FOIL) policy, this will detail how the library will respond to requests.

7. New Business:

- Tom was approached by visitors at Family Fun Day about the t-shirt he was wearing. He had a Friend's t-shirt from a few years ago. Tom asked if the Friends would like to get t-shirts again. There was interest expressed. Tom will develop some graphic choices with Thomas and share them. Agreed that shirts would be ordered and paid for ahead of time, not stocked for sale.
- A request was made to donate children's books to the Ogdensburg Neighborhood Center. This brought up the Friends position on distributing donated materials. A motion was made by Cheryl, second by Laura – to create a Community Outreach project of donating a box of children's books including an application for the Flynn membership and library information bookmarks. Motion approved. –
- Concert in the park –New Horizons Swing Band, a supporter of the library, has arranged to have a music concert in Library Park on Friday Aug 26, 2022, 6-7:30pm. The performer will request donations be made to the library. Volunteers are needed to collect/accept donations.
- Penny is pleased with new security cameras; they helped with a recent concern.

8. Calendar update: Concert will be added to calendar.

9. Funding Requests: None

10. Adjourn – Motion to adjourn by Cheryl and second by Thomas, meeting adjourned at 5:37pm.

11. Next Meeting September 14, 2022

Respectfully Submitted,

Ann Lesperance
8/15/2022