

Ogdensburg Public Library
Board of Trustee Application

The Ogdensburg Public Library is recruiting applicants for an open seat on the Board of Trustees.

Qualifications

1. Must be a legal resident of the City of Ogdensburg.
2. Must be available to attend monthly meetings and other meetings as necessary.
3. Possess or apply for a library card.

Responsibilities

1. Prepare for and attend monthly board meetings.
2. Serve on at least one board committee and attend the accompanying meetings.
3. Attend twelve (12) hours of trustee training each calendar year and file a written summary of each training with the executive director.
4. Made at least one financial contribution to the Northern New York Community Foundation (NNYCF) Ogdensburg Public Library endowment fund.
5. Sign, yearly, the Code of Ethics and Conflict of Interest policies.
6. Advocate for the Ogdensburg Public Library.
7. Consider joining the Friends of the Ogdensburg Public Library.

How to apply:

Fill out the application at the Ogdensburg Public Library, 312 Washington St., Ogdensburg, NY 13669

Or www.ogdlib.org

Attach a resume.

Name: _____

Address: _____

Phone number(s): _____

Email address: _____

Please list your work experience, including the name of the company and your duties.

Please list your community experience including the name of the organization and your duties.

If you have served on other boards of trustees or directors, please list the organization, when you served, for how long, and your duties.

What skills can you bring to the board?

What other interests do you have?

Why did you choose to apply to the Ogdensburg Public Library?

Please provide a personal and professional reference: name, current contact information, and relationship.

March 2023